



Educational Excellence School Advisory Council



7541 North Miami Beach Senior High School

School Name North Miami Beach Senior High School

Location # 7541

North Regional Center

The bylaws for this school were last modified on May 13, 2007.

The bylaws are as follows:

A. PURPOSE

The purpose of the North Miami Beach Senior High School Educational Excellence School Advisory Council is to work to ensure improved student achievement. The EESAC is the sole body responsible for final decision-making in guiding school improvement and maintaining accountability. This authority is delineated in Florida statute 229.58, in Miami-Dade County School Board Rule 6Gx130 1B- 1.031, and in the United Teachers of Dade Contract, Article XXVI, Section 5.

B. COUNCIL MEMBERS

1. Composition

The North Miami Beach Senior High Educational Excellence School Advisory Council shall be made up of **eighteen (18) voting members**: five teachers with one alternate teacher, four parents with one alternate parent, the PTSA President, three students (the senior, junior and sophomore class presidents) with one alternate student (freshman class president), the student government president, , one education support employee with one alternate educational support employee, one business/community representative, the designated UTD steward, and the principal. With the exception of the principal and the business/community representative, all other members shall be elected by their constituent groups

The council will be representative of the ethnic, racial, linguistic, and economic community served by North Miami Beach Senior High School. No more than 49% of the membership will be school site personnel. (Note: Refer to Section II for required minimums as well as procedures to seek variations or expansion.)

2. Eligibility

All instructional personnel employed by the school are eligible to be elected teacher representatives to the Council. All other persons employed by the school, including paraprofessionals, and those who are not defined as instructional or administrative or administrative personnel and whose duties require 20 or more hours in each normal working week are eligible to be elected as the education support employee representative. All parents,

guardians, or significant others responsible for a child enrolled at North Miami Beach Senior High School are eligible to be elected as a parent representatives, with the exception of those parents who are employed by North Miami Beach Senior High School.

3. Terms

Beginning July 1, 2000 teachers and education support employees will be elected for a three-year term following the fiscal school year calendar.

Parents will be elected for a one-year term and eligible for re-election as long as they have a child attending North Miami Beach Senior High School.

4. Responsibilities

- a. Attend regular and special meetings. Any member who has two consecutive unexcused absences from Council meetings should be considered to have resigned. The member shall be replaced following election/selection procedures as stated in these bylaws.
- b. Communicate with the constituents to collect data opinions for decision-making.
- c. Report to constituents the actions taken by the council, and
- d. Consider the needs of all students when making decisions.

C. ELECTION PROCESS

1. Teacher Elections

- a. Open nominations taken from the floor at a general faculty meeting.
- b. Closed ballot elections at the following faculty meeting in May.
- c. Vacancies filled by the standard election process as per 1a and 1b.
- d. Those elected to fill vacancies shall be elected to serve for their own full three-year term.

2. Parent Elections

- a. Open nominations taken from the floor at a North Miami Beach Senior High School prior to the start of the PTSA meeting in March/April.
- b. Closed ballot elections at the following PTSA meeting in April/May. The nomination and election process to be open to all parents, guardians, or significant others responsible for a child enrolled at North Miami Beach Senior High, with the exception of those who are employed by North Miami Beach Senior High.
- c. Vacancies filled by the standard election process as in 2a and 2b above.

3. Education Support Employees Elections

- a. Open nominations taken from the floor at education support employee meeting.
- b. Closed ballot elections at following meeting in May.
- c. Vacancies filled by the standard election process as per 3a and 3b above.

4. Student Elections

- a. Student's class presidents and student government president will be elected by their peers in May.
- b. Freshman class president will be elected in the fall by peers and serve as the alternate student.

5. Officers and Their Elections

- a. The officers shall be a chairman, a vice chairman, and a secretary.
- b. Officers shall be elected from among the members to serve for a period of one year and shall be eligible for reelection as long as they are a member of the council.
- c. Open nominations taken at the first full EESAC meeting in the fall.
- d. Closed ballot election at the following EESAC meeting.
- e. Vacancies filled by the standard election process as pre 5c and 5d above.

D. MEETINGS

1. Regular meetings of the council will be held each month. The day, time, and place of the meetings will be agreed upon at the first full meeting in the fall. All meetings shall be held at a time that is convenient to parents, students, teachers, and business/community representatives.
2. Meetings shall be conducted according to "Robert's Rules of Order, Revised" except wherein they are in conflict with these Bylaws, in which case the latter will prevail.
3. Special Meetings: In the event a special meeting is needed, the principal, chair, or majority of Council members may call a meeting.
4. Cancellation: A regular meeting may be canceled by the principal or chair.
5. All meetings shall be open to the public and shall not be held in any facility or location which discriminates on the basis of sex, age, race, creed, color, origin or economic status or which operates in such a manner as to unreasonable restrict access to such a facility.

E. QUORUM

In order for the Council to conduct business, a quorum of 50% plus one of the seated voting membership must be present. The quorum must include both teacher and parent representatives.

F. AGENDA

1. The chair shall prepare and distribute the agenda for all regular and special meetings.
2. Council members may add items to any regular meeting agenda by contacting the Chair five days in advance.
3. Non-Council members may propose an agenda item by contacting a Council member
4. The agenda may be amended at the meeting by a majority vote.
5. All EESAC members must receive at least 3-days' advance notice in writing of any matter that is scheduled to come before the Council for a vote.

G. CONSENSUS DECISION MAKING

The primary method of decision making shall be by consensus during meetings. In cases of emergencies and at the discretion of the principal and the EESAC Chair, no meeting need be held by the Council to take action required or permitted to be taken provided a super majority of the voting members (50% plus one) shall individually or collectively consent in writing or via e-mail to such action and the final result of such action is filed with the minutes of the proceedings of the Council.

H. MINUTES

Written minutes of each regular and special meeting shall be kept as an open, permanent record of the activities of the Council. The minutes shall include the names of those in attendance and any actions taken by the Council. The minutes shall be approved at the next regular meeting of the Council and an official copy kept on file in the Principal's office. Minutes will be distributed to all EESAC members and Alternates at EESAC meetings. Minutes will be posted.

I. INPUT FROM NON-COUNCIL MEMBERS

Those who are in attendance at the Council meetings shall be provided an opportunity to discuss issues under consideration in the following manner:

- Non-council persons will have opportunity to speak at EESAC meetings prior to Good and Welfare.

J. COMMITTEES

Sub Committees will be formed as needed. All Committees will be representative of the membership of the EESAC.

K. AMENDMENTS

Must have consensus agreement of Quorum to pass an amendment to these bylaws. Any suggested changes to the Bylaws shall be made in writing to the Council. Notice of the meeting to discuss and/or vote on amendments to these Bylaws shall be in writing and shall be given at least 30 days prior to such Council meeting.