



# NMB 2015-2016 Administrative Assignments

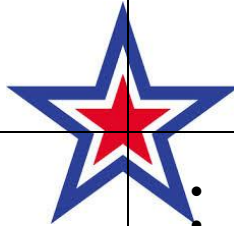


## Marina Montesino Vice Principal- Principal Designee

- Audits/Financial
- Aventura Marketing
- Beginning Teacher
- Budget/Internal Accounts/SBBS
- Cafeteria
- Certification
- Clerical
- Closing of Schools
- Custodians
- Faculty Meetings
- Florida Standards Assessment
- Hurricane Chairman
- IPEGS Observations
- IPEGS Schedule
- Plant Operations
- Property Control\Plant Security Reports
- Safety to Life
- School Climate Survey
- Substitute Coverage
- Supervision of Departments
- Textbooks
- **Supervision of Departments**
  1. Social Science
  2. Fine Arts
  3. Physical Education
- **Discipline of Last Names Q-Z**
- **Other Duties as Assigned by Principal**

## Dr. Sacha T. Challenger Assistant Principal Curriculum

- 1000 Points
- Advanced Placement
- Articulation
- Budget
- Class Size Reduction
- College Summit
- Curriculum Council
- Florida State Assessments
- FLVS
- FTE
- Interns/Student- Teacher Observation
- IPEGS Observations
- Leadership Meeting\Curriculum Council
- Master Schedule
- Opening of Schools
- Testing
- Weekly Briefings
- **Supervision of Departments:**
- Science
- Student Services
- Career and Technical
- **Discipline of Last Names J-P**
- **Other Duties as Assigned by Principal**



## Billy Ridore Assistant Principal

- Attendance
- Budget
- Clinic
- Dual Enrollment
- EESAC
- Florida Standards Assessments
- IPEGS Observations Scheduling
- Media Center
- Military Recruiters
- NMB Chamber of Commerce
- Recruiters
- School Climate Survey
- Student & Faculty Parking
- Testing (AP, FCAT, EOC) Back up
- Volunteers
- **Supervision of Departments:**
- Reading
- ESOL
- ELA/Writing
- JROTC
- **Discipline of Last Names D-I, Mi-My**
- **Other Duties as Assigned by Principal**

## Dr. Selena Volcy Assistant Principal

- Activities
- Athletics
- BEAM\iPrep\Capstone
- Budget
- Critical Incident Response Team
- Florida Standards Assessment
- Free & Reduce Lunch/Title I
- Grade book
- Hospitality
- ID Tags
- IPEGS Observations
- Parent Academy
- Professional Development
- PTSA
- RTI
- SCSJ
- Security
- SIP
- Teacher Recognition
- Transportation
- United Way
- **Supervision of Departments:**
- Mathematics
- SPED
- Foreign Language
- **Discipline of Last Names A-C, M-ME & All SPED**
- **Other duties assigned by the Principal**



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